

## Exeter City Level 1 Long Course Meet

January 21<sup>st</sup> & 22<sup>nd</sup> 2012

Licence Number: 1SW2054

To be held at Cardiff International Pool, Olympian Drive, Cardiff CF11 0JS

### MEET CONDITIONS

- 1 The meet will be held under ASA law and technical rules and has been licensed for entry into National and Area Championships and Competitions.
- 2 All competitors must be members of an affiliated club, eligible to compete, and registered in accordance with ASA laws and technical rules and may enter in the name of one club only.
- 3 The promoter (Exeter City Swimming Club) reserves the right to reject any entry without giving a reason. By submitting entries on the official entry forms and by electronic HyTek files, clubs and competitors accept the rules of this competition. Competitors whose entries are accepted and subsequently found to have been entered in the wrong event(s) a) because of incorrect entry information will be withdrawn from the event(s) and will not have their entry fees refunded. However, b) because of error by the organizer, will be withdrawn from the event(s) and will at the organizer's discretion and without further obligation or liability by the organizer either a) be entered in the correct event or b) receive a refund of the relevant entry fee(s).
- 4 The Cardiff International Pool is 10 lane **50m** and the competition will be swum **long course**. Anti-wave devices will be in place and electronic timing/placing will be used.
- 5 **Technical Officials:** Visiting clubs with 6 or more swimmers are requested to provide at least one licenced official. Their details should be submitted with the entries, using the Officials Nomination Form in the Meet Application Pack.
- 6 **Entries** should be made via Hy-Tek Team Manager and e-mailed to Tracey Wadeley-Jones at [traceywj1@sky.com](mailto:traceywj1@sky.com). The Hy-Tek entries file, printout of Hy-Tek entries report, entries summary sheet and payment should **all** reach Tracey WJ by midnight on **Friday 30<sup>th</sup> December 2011**. Cheques should be made payable to '*Exeter City Swimming Club*'.

Tracey Wadeley-Jones  
5 Birkett Close  
EXETER  
EX2 5PG

Tracey's mobile: 07958 743956

The visiting club should retain the entry forms of its individual swimmers. Clubs must ensure that sufficient postage is applied: Tracey Wadeley-Jones will not collect from a Royal Mail depot and/or pay to receive entries where insufficient postage has been put on an envelope. Confirmation of receipt of entries will be sent by email; SAE not needed. Clubs must send all entries at the same time, with one cheque to cover all swims and coach passes.

Meet entries will be managed by computer. By submitting entries, consent is thereby given, as required under the Data Protection Act 1998, to the holding of personal information on a computer. Personal data, including submitted and recorded times, may be made public during the meet.

**Ages will be as at 22nd January 2012.**

The age groups are:

50m, 200m & 400m stroke and medley events for **boys and girls** in these age groups:  
9s, 10s, 11s, 12s, 13s, 14s, 15s & 16 & Over

100m stroke events for **girls** in these age groups:  
10s, 11s, 12s, 13s, 14s, 15s & 16 & Over

100m stroke events for **boys** in these age groups:

11s, 12s, 13s, 14s, 15s & 16 & Over

800m events for **girls** in these age groups: 10s, 11s, 12s, 13s, 14s, 15s & 16 & Over

1500m events for **boys** in these age groups: 11s, 12s, 13s, 14s, 15s & 16 & Over

All events will be **Heat Declared Winners**. Entries will be seeded into multi-age heats from submitted times, and the heats swum slowest to fastest.

- 7 There main pool will be available for swim down for 20 minutes in each session.
- 8 **Entry times:** The acceptance of competitors will be based on times submitted; entry times must have been obtained at a licensed meet and random checks will be made against the online rankings database. The qualifying times for all events are set at the ASA minimum qualifying times for Level 1 Long Course Meet. Entries may be submitted as short course or long course times, using the Hy-Tek entry file, but will be converted to long course times using Hy-Tek's Meet Manager software. If a swimmer is found to have entered false or made-up times, they may be disqualified from all events and their entry fees forfeit. See also Condition 17. There will be no time trials or exhibition swims at this event. Deck entries: where there is space, and all SCR /ALT swimmers have had the opportunity to compete in that event, on production of evidence of the qualifying time (print out from rankings) and correct entry fee, the meet recorders may permit deck entries to an event.
- 9 If an event is oversubscribed, and in order to keep each session within the appropriate time period, an equitable proportion of the slowest entries **from each age group** will be scratched. As soon as possible after the closing date, accepted entries / scratched entries information will be emailed to the named club contact. Scratched (SCR) swims will be refunded. Where appropriate, a reserve list of alternate swimmers (ALT) will be published. ALT swimmers will be offered swims if and when they become available. ALT swimmers who do not get those swims will be refunded for those events. All refunds will be made 'on block' to the club submitting the entries; these will be sent by post after the meet. **There will be no refunds for withdrawals after the closing date other than in exceptional circumstances and at the discretion of the Exeter City Swimming Club meet organising team.**
- 10 **Entry pricing:** £5 per 50m event, £7 per 100m, 200m, & 400m event and £9 for 800m and 1500m events.
- 11 **Coach / team manager passes** are £20 each for the 2-day meet, giving poolside access, start sheets and poolside drinks. Maximum of 3 per club, although applications may be made for additional passes where team size exceeds 30. Passes must be worn at all times whilst on poolside. Passes will only be issued on receipt of ASA registration number and CRB number and a passport photo which must be sent to Tracey Wadeley-Jones at least 7 days prior to the meet. Passes may not be purchased on the day. **There will be no access to poolside for anyone without a pool pass.**
- 12 **Spectators:** Two-day programme £5; adult spectator entry fee (daily) £5; Under 18s spectator entry fee (daily) £2; under 5s **FREE**.
- 13 **Photography:** Under ASA child protection laws all spectators wishing to use cameras or other image-capturing equipment must register their full details, showing photographic ID (eg driver's licence), and attach the badge provided to their camera equipment.
- 14 The one start rule will be in operation during this event.
- 15 The meet will be run without cards. Swimmers do not need to sign in for the 50m, 100m and 200m events. **Swimmers DO need to sign in for the 400m, 800m and 1500m events, no later than 5 minutes before the START of the warm-up for the relevant session; failure to do so will result in the swimmer being deleted from the event.** Team managers / coaches must inform the recorders of ANY deletions for a session by 5 minutes prior to the start of the warm-up for that session. The organizers reserve the right to amend the running order of the events and to add/delete swimmers at their sole discretion should it become necessary, eg where there has been an error or other unforeseen eventuality which may necessitate such action.
- 16 Competitors must report to the race marshalls one event prior to their event.
- 17 **Awards:** There will be medals in every event for the fastest three swimmers in each age group in that event. Disqualified swimmers, and/or swimmers not achieving the meet qualifying time, will not receive awards or points for that event. Additional Awards and a cash prize of £50 will be made

to each of the Top Boy and Top Girl swimmer using a points system. An award will be presented to the Top Visiting Club.

- 18 The LOWEST 3 rows of seats in the spectator balcony are reserved for competing swimmers, and their eligible coaches & team managers (with passes). Coaches/team managers are asked to remain clear of the main pool deck and the technical officials, apart from during the warm-ups. For obvious **health & safety and child protection** reasons, wet swimmers wearing only swimwear are not allowed in spectator areas. Swimmers should remain with their teams. If swimmers need to visit their family in the spectator seating area, for example to collect food, they must have clothes on, including shoes, and not remain there. Team managers are responsible for the good conduct and safety of their swimmers during the meet.
- 19 Mobile phones: Swimmers, parents and coaches are advised that the use of mobile phones is not allowed inside the Cardiff International Pool building. This policy is actively enforced and all visitors are asked to comply.
- 20 The promoter reserves the right to make any alterations to these conditions if necessary and all participants will be notified. Any matter for which a decision is not covered by these conditions or by ASA laws or technical rules will be at the promoter's discretion and made in discussion with the Referee. Such decisions will be final.