



SOUTHWOLD SWIMMING CLUB CODE OF CONDUCT FOR COMMITTEE MEMBERS, OFFICIALS AND VOLUNTEERS

As a volunteer at Southwold Swimming Club, we understand that you have the right to:

- Be supported in your role and respected and treated fairly by the Club.
- Know who the Welfare Officer is and how to contact them.
- Be informed of [Wavepower](#) and appropriate reporting procedures.
- Be informed of the club complaints process and who to contact at the Club.
- Be aware of Club rules and procedures.
- Be involved and contribute towards decisions within the Club.
- Feel welcomed, valued and listened to.

As a member of the Club, we expect certain standards of behaviour from our members. By becoming a member of the club and therefore agreeing to this Code of Conduct, you agree to:

Rules and Regulations	Volunteering and Behaviour	You the person
Adhere to and implement Wavepower .	Refer all safeguarding and welfare concerns to the Welfare Officer.	Champion everyone’s right to take part and celebrate difference in our Club by not discriminating against anyone else on the grounds of gender, race, sexual orientation, faith, ability, or any other relevant characteristic.
Adhere to the Swim England Equality and Diversity Policy .	Respect children’s trust and rights whilst being honest and open with them.	Challenge and address instances of poor, negative, aggressive or bullying behaviour amongst children. Seek advice from the Welfare Officer where necessary.
Adhere to the Swim England regulations, Code of Ethics , Club Constitution and rules.	Treat all personal information about members or their families on a confidential ‘need to know’ basis unless information sharing with others is required to protect and safeguard a child from harm.	Keep any qualifications and CPD up-to-date, as relevant to your role.
Adhere to any conditions stipulated under the pool hire agreement.	Encourage children to behave in a positive manner and follow the rules of the Club and sport.	Complete Swim England safeguarding training every three years, as applicable to your role.
Keep children safe in sessions and at competitions with appropriate staffing ratios.	Adhere to your role responsibilities, whilst allowing others to adhere to theirs’.	Ensure you have a current Disclosure and Barring Service (DBS) check (renewable every three



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		years), as applicable to your role.
Ensure any equipment used is fit for purpose, safe to use and accessible.	Promote a positive and welcoming environment and culture within the Club.	
Follow the Club procedures should a child have an accident or suffer an injury.	Always put the wellbeing, health and safety of the child before all other considerations including the development of performance.	
Ensure any complaints raised to you are appropriately referred under the Swim England Club Complaints process.		
Support the Club as required in completing and maintaining minimum affiliation standards.		

Breaches of this Code of Conduct will result in disciplinary action being taken against you by the club committee under the judicial regulations. Continued breaches and repeated breaches may result in your dismissal from the Club. Any criminal offence will be reported to the Police and any other relevant authority, by the club.

Signature of volunteer

Date

Sign your agreement on Swim Club Manager

Digital and print versions are available.